

## **Statement of Purpose and Function**

### **Grásta House, Peacehaven Trust CLG.**

**Version No. 2:** 14<sup>th</sup> April 2025

#### **Location:**

**Apt. 75 Blacklion Manor,**  
**Greystones,**  
**Co. Wicklow.**

#### **Registered Provider:**

Peacehaven Trust CLG,  
1 and 2 Hillside,  
Greystones,  
Co. Wicklow.

Phone: 01 9101338 Office

Email: [admin@peacehaventrust.com](mailto:admin@peacehaventrust.com)

Website: [www.peacehaventrust.com](http://www.peacehaventrust.com)

#### **Provider Representative**

Mr Stuart Ferguson, Chair, Peacehaven Trust CLG

#### **Persons Participating in Management:**

Caroline Yeomans: 048 90417234 [cyeomans@pcisocialwitness.org](mailto:cyeomans@pcisocialwitness.org)

#### **Person in Charge:**

Michael Williams

Phones: 01-9101338 (main office)

Email: [michaelwilliams@peacehaventrust.com](mailto:michaelwilliams@peacehaventrust.com)

#### **Alternative persons involved in management when Michael Williams is absent are:**

Rosalie McCabe: 087 6223924 email: [rosalie@peacehaventrust.com](mailto:rosalie@peacehaventrust.com)

#### **Registration Details:**

Registration Number: REG - 0044851

Date of registration: 14<sup>th</sup> April 2025

Expiry date of registration: 13<sup>th</sup> April 2028

See Appendix 1

**Conditions attached by the chief inspector to the designated centre's registration:**

**Condition 1**

**Subject to any prohibitions or restrictions contained in any other condition(s), the designated centre shall be operated at all times in accordance with the Statement of Purpose within the footprint of the designated centre on the floor plan received on 05/03/2025. The registered provider shall only provide for the specific care and support needs, and services, within the facilities as set out in the Statement of Purpose, as agreed with the Chief Inspector at the time of registration. Any changes to the specific care and support needs and services provided must be agreed in advance with the Chief Inspector.**

**Reason for Condition**

The purpose of this condition is to ensure that the registered provider provides the care and services to the residents as described in their statement of purpose and for which this centre is registered. It ensures that a registered provider at all times has in place the necessary services and facilities to comprehensively assure the health, personal and social well-being of residents.

**Condition 2**

**Only persons aged 18 years or older shall be accommodated at the designated centre at any time.**

**Reason for Condition**

The purpose of this condition is to ensure that only persons aged 18 or older will be accommodated at the designated centre. It is not appropriate that children are accommodated in this designated centre where adult residents are residing.

**Condition 3**

**The maximum number of persons that may be accommodated at the designated centre is: 1.**

**Reason for Condition**

The purpose of this condition is to ensure that the registered provider will only accommodate up to the maximum number of residents that it is registered for in the designated centre. The number of residents cannot be increased without an application by the registered provider and decision by the Chief Inspector to increase the numbers registered for. This condition is attached to ensure the safety and welfare of existing and new residents.

**Aim:** Peacehaven Trust aims to provide person centred residential social care supports for one adult with a moderate intellectual disability as well as an EUPD diagnosis, and a trauma history. The resident is valued and supported to reach their highest level of self-determined independence, within safe clinically informed supports. The resident is cared for within a safe and enabling environment which promotes safeguarding, health and wellbeing. The aim is to support the resident physically, socially, emotionally and spiritually, while respecting their dignity and unique individuality.

**Objectives:** Peacehaven Trust provides best clinically informed practice; a standard of excellence in care and support in accordance with evidence based best practice, to provide a living environment that ensures that the resident lives in a comfortable, clean and safe setting.

**Ethos:** Lydia Cochran and Dorothy Blake opened the doors of Peacehaven in 1980 to provide residential social care within the community of Greystones.

They wanted to provide family style living for vulnerable adults and support their independent living. This vision found its direction and encouragement in the Hebrew prophet Isaiah, who wrote of God's promise that;

“My people will live in peaceful dwelling places,  
in secure homes, in undisturbed places of rest”

This relationship of family and faith in God's providence gave us the heritage of the particular ethos that is Peacehaven Trust.

We are now a continually improving and developing organisation, responding to the highest contemporary professional standards. These are measured by HIQA so we are transparently accountable, openly recording errors and committed to remedy shortcomings through continuous professional development of our qualified staff.

Each person living in Peacehaven Trust has their own religious beliefs and their personal view of the world. Our shared humanity, citizenship rights, rights of social inclusion and freedom to develop positive relationships are supported here by Peacehaven Trust's core belief that;

“The fruit of the Spirit is love, joy, peace, patience, kindness,  
goodness, faithfulness, gentleness and self-control.”

Galatians 5:22-23

Commitment to this ethos promotes true safeguarding and person-centred care to enable development of the whole person and supports their

integration within our local community – in fulfilment of the original vision – our ethos of practical Christian care and love.

**Facilities provided:** Grásta House, Peacehaven Trust, provides full-time residential support and care for 1 adult with a moderate intellectual disability, EUPD and Trauma. The resident has their own bedroom (with en-suite) and has access to common rooms including a sitting area, kitchen/ dining area, laundry facilities, private spaces, adequate storage, waste disposal. The apartment complex also has a shared roof garden and gardens around the apartment block and development.

**Services to be provided:** Grásta House, Peacehaven Trust provides care and support for the resident as required within the context of a 24/7 residential service. Individual support for the resident includes enabling in areas of health, finance, communication, community involvement, spiritual support, friendships, travel and leisure. Staff are fully trained in Person Centred Planning, Positive Behaviour Support, EUPD informed Practice, Trauma Informed Practice, Safeguarding of Vulnerable Adults, Children First, First Aid Responder, Infection Prevention Control, Fire Safety, Safe Administration of Medications, Infection Control, Food and Nutrition, and Report Writing, and more.

Grásta House, Peacehaven Trust either provides or ensures access to all medical supports, ancillary supports, maintenance services, housekeeping services, Medication training for the resident, Employment services, Day services, Local churches and Recreation.

**What criteria are used for admission to the designated centre, including the designated centre's policy and procedures (if any) for emergency?**

This is a specialised 1:1 Care service, designed, agreed with HSE CHO6 and funded for one specified resident only. No other person shall be admitted into this service.

Respite is not provided in this service.

If the specified resident were to leave the service, then this designated centre will close.

**Accommodation in Grásta House, Peacehaven Trust is intended for:**

**Age Range:** 18 - 101

**Gender:** Female

**A description (either in narrative form or a floor plan) of the rooms in the designated centre including their size and primary function?**

Floor Maps are provided as Appendix 2 .

**Are there any separate facilities for day care?**

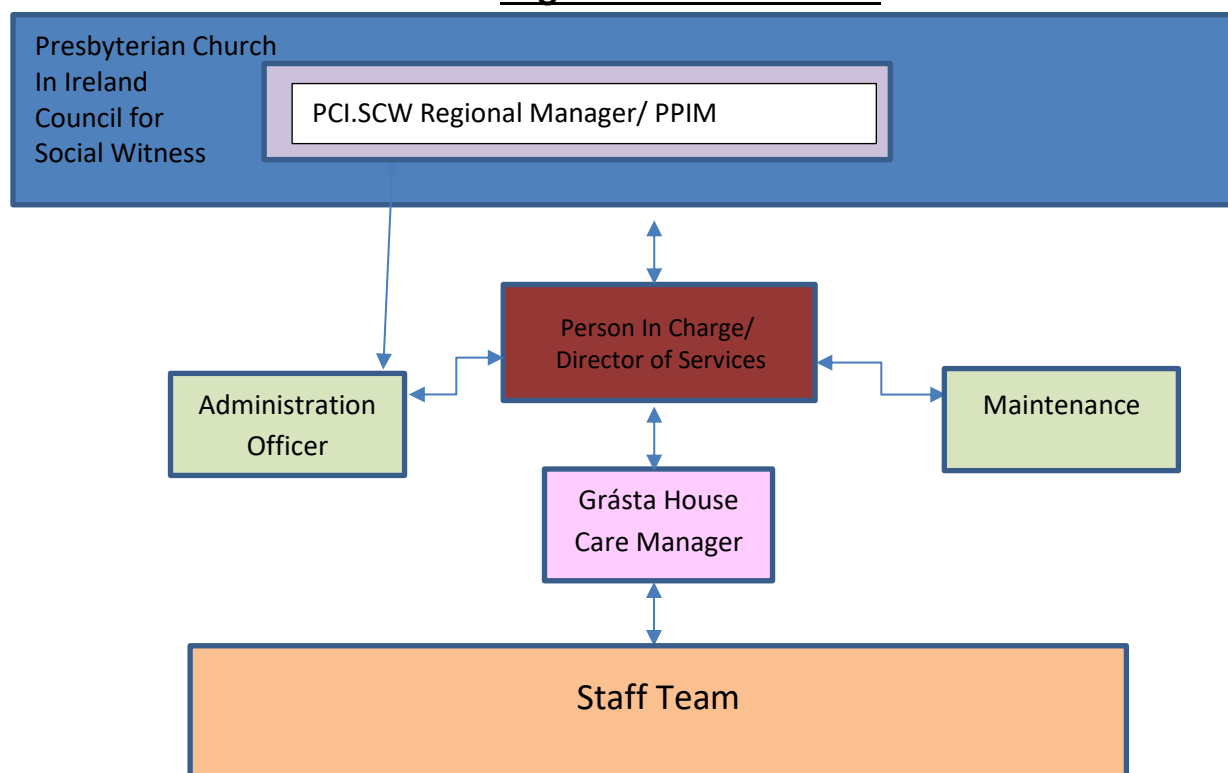
Grásta House, Peacehaven Trust does not operate a day service; though it is resourced to provide 24/7.

The resident is supported to attend Day Services should they wish to attend; or with appropriate assessment can remain home with staff support.

**Total Staffing Details:** The following relates to the total staff team in Grásta House, Peacehaven Trust as it is one designated centre. Staff could be required to work in any other Peacehaven Trust CLG residential service.

Position	No. Employed	Whole Time Equivalent
Director of Services	1	1
Care Managers	1	1
Social Care Workers	1	0.5
Healthcare Assistants	4	2
Relief posts	3	0.5

**Organisational Structure:**



### **Arrangements for dealing with reviews and development of the Resident's individualised personal plan:**

The resident has a Personal Care Plan (PCP) which is developed with the resident and their staff – who are all their keyworker - under the supervision of the Care Manager and revised no less than yearly. This will identify the resident's goals for the year ahead.

The resident has 24/7 1:1 staff support which provides time to review and update their PCP/goals as necessary or desired. This is done more often if needed. The plan is readily available to the resident as it is worked in consultation with them.

The resident's care plan is written with consultation with the resident, their representative and other relevant professionals. The plan is divided into separate titles, each title includes an assessment of the resident's abilities and needs.

### **Specific Care and Support Needs:**

The centre provides 24/7 residential care and support for the resident assisting them in their activities of daily living. Grásta House, actively supports the resident in their choice of activity and lifestyle. Grásta House, Peacehaven Trust employs Social Care Staff and Healthcare Assistants. Peacehaven Trust does not provide nursing care; at a point where the resident may require the specialised services of a nursing home, Grásta House, Peacehaven Trust and the resident's representative and will liaise with the HSE and assist in every way it can to source a nursing home to meet the changed needs of the resident, providing a supportive transition plan and maintain contact with them for as long as possible.

The resident is supported each year to create/update their Person-Centred Plan, A Composite Health Plan, Care Plans and staff evaluate this with relevant Risk Assessments, and other associated plans and documents. This is overseen by the Care Manager.

### **Additional Supports**

Internal maintenance is available through the Peacehaven trust Maintenance Staff; External maintenance is available through the Blacklion Management Company – Petra.

Administration support is provided from the Peacehaven Haven Trust Office.

### **Specific Therapeutic Techniques used in the centre:**

This is an EUPD informed and Trauma informed service. All staff on induction are trained in EUPD informed and Trauma informed practice, by the company psychologist. Clinical review meetings occur every six weeks with the company psychologist – actions and plans are amended or set and recorded in the minutes (Care Plans and Risk Assessments are then updated).

Incidents and events are reviewed as required by all levels of management and the company psychologist - actions and plans are amended or set and recorded in the actions section (Care Plans and Risk Assessments are then updated) Staff are trained to support residents with Epilepsy.

Other therapies are provided by external therapists – when needed staff will support residents to access these in a timely manner. Staff will assist the resident to understand what that therapist says, and what that therapist is asking the resident to do. Grásta House, Peacehaven Trust will endeavour to provide training in conjunction with specialist therapies as the need arises.

### **Arrangements for respecting the privacy and dignity of residents:**

The resident has their own bedroom and their own en-suite.

Staff do not enter the resident's bedroom without their permission, without first knocking.

Personal caregiving and administering of treatments prescribed by medical personnel are done with the permission of the resident and in a respectful and dignified manner according to their personal preferences. Personal Intimate care plans are written as required.

The resident has their own phone(s). They open their own mail and receive visitors within a private space as they may require.

The Resident is encouraged to be as independent and autonomous as possible, within the context of the EUPD supports - with staff being sensitive to, and supportive of whatever assistance the resident may need to achieve this.

The Resident has control over their personal belongings, and they live in an environment where each person (resident & staff) must respect the personal belongings of others.

The Resident is always consulted in a way which honours their dignity and shows them respect. They are encouraged to participate in aspects of their own care, health, hygiene and household matters in a way that respects them and upholds their dignity.



Staff and the Resident are required to communicate with each other in a respectful way at all times.

Peacehaven Trust CLG has a Confidentiality policy. Staff sign a Confidentiality Agreement, as part of their employment conditions.

Peacehaven Trust CLG operates a 'Restrictive Interventions Review Committee (RIRC)', which oversees any restrictive practice being operated within Grásta House, Peacehaven Trust (which may contradict the above statements), and are in place for safety, protection and the welfare of the resident. The RIRC committee has an independent legal member, parental reps and experienced staff. All staff are bound by the decision of the RIRC and must follow their directions accordingly. Staff cannot commence a Restrictive Practice without RIRC approval.

At end-of-life the Resident is afforded the highest possible level of dignity and respect, with respect to their medical condition. Staff will work cooperatively with family, friends and medical care (e.g. Palliative care) to provide continuous support and best care for the resident as they experience their last days.

### **Arrangements for residents to engage in social activities, hobbies and leisure interests:**

Arrangements are made by management and staff to support the resident to engage as they wish in social activities and in their chosen hobbies and leisure pursuits. Such activities may be limited by external factors such as a pandemic and consequent national restrictions.

Family and friends come to visit.

### **Arrangements for access to education, training & employment:**

When the resident wishes to access education, training and employment they will be fully supported to do so. The specific goals in relation to this are identified in the resident's care plan.

### **Arrangements for consultation with & participation of residents in the operation of the centre:**

The Resident is informed of their right of inclusion in the operation of their home. The Resident is asked to attend a formal monthly house meeting and may be invited for portions of staff meetings where appropriate for input.



The resident is assisted with the planning of planning menus, shopping and a variety of household chores, within their capacity.

An advocacy group exists to promote issues and concerns identified by any Peacehaven Trust CLG resident – to the management of Peacehaven Trust CLG.

The Resident plans their own birthday party annually with the assistance of staff, and they choose whom they wish to invite. They also participate in organising Christmas parties etc. and decide who is invited to these also.

The Resident is also consulted on major structural projects, such as renovations or rebuilding projects.

### **Arrangements to attend religious services of choice:**

The Resident is supported and encouraged to attend the faith service of their choice (or none) and is accompanied by staff to assist with communication and social interactions.

Where the resident cannot attend a faith service, Grasta House, Peacehaven Trust will endeavour to arrange for pastoral visits from the relevant clergy or appointments persons of that faith community.

### **Arrangements for contact between residents and their relatives, friends, carers, representatives and the local community:**

A sitting area is available for the resident to meet with visitors in private as they wish. There are normally no restrictions on visiting times – a pandemic scenario or other national restrictions may limit this ability.

The Resident has full access to the house telephone (Land Line and mobile). The Residents has access to Wi-Fi.

Birthday and Christmas parties are held as appropriate through the year and the Resident invites family and friends to these as they choose. They also invite people to join them for tea and meals at other times and occasions as they wish.

Community participation is encouraged and the information in relation to this for the resident is recorded in more detail in their care plan.

Friendships are nurtured and created where possible and more detail is included in their care plan. The Resident is assisted with travel plans to visit family outside of Ireland; travelling by plane or boat.

The Resident is also assisted and encouraged to make any visits or trips outside of their home that they may wish to make.

### **Arrangements for dealing with complaints:**

The Resident has a copy of the Complaints Procedure Booklet for Residents (latest revision Feb 2025). This details the line of complaint, and the monitoring of the complaint process.

The booklet contains an outline of the following:

Peacehaven Mission Statement

What is a complaint?

What do I do first?

What to do if I am still unhappy

What to do if Managers and Chair of the Board can't help

Contact details for the Ombudsman

A section for the resident to record details of the complaint

Complaint submission forms

### **Fire precautions and associated emergency procedures:**

The Resident is familiar with, and participates in, regular unannounced fire drills carried out at six monthly intervals, at various times: one day-time/ waking fire drill (summer) and one simulated sleep fire drill in hours of darkness (winter). Fire extinguishers are serviced annually. Internal apartment Fire Alarms are serviced quarterly. All exits are kept clear at all times.

The Resident has a PEEP (Personal Evacuation and Emergency Plan) which is reviewed on an annual basis and after each fire drill.

There is an evacuation plan in Grásta House.

There is a safety statement in Grásta House.

All staff have undergone training in fire safety.

## Key Policies include:

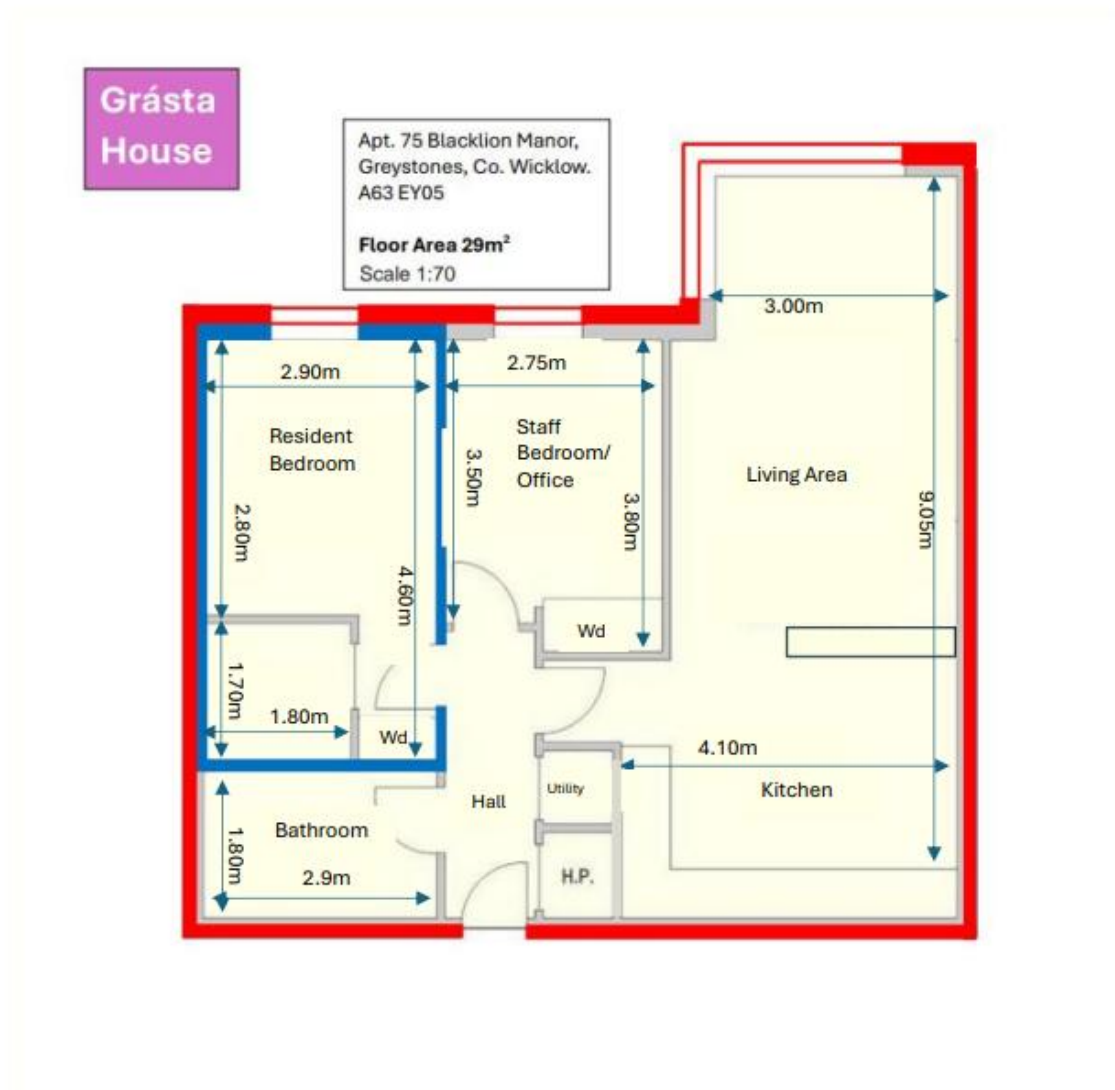
Accident Incident Reporting System
Admission Policy
Advance Health Care Directive Policy
Alcohol and Illegal Drugs Policy
Bereavement Support Policy
Board Conflict of Interest Policy
Child Protection Policy
Code of Conduct for Charity Trustees
Communication with Residents, Relatives, Staff, Council for Social Witness and Others.
Complaints Procedure
Computer Usage Policy
Confidentiality and Privacy Policy
Dementia Guide
Dealing with Covid-19 in the Workplace
Dress Code Policy
Emergency Plans AW, BH & LH
Employee Handbook
Employee Payments Policy
Equality and Diversity Policy
Finance Policy
Fire Procedure for Safe Evacuation
Food Nutrition and Food Safety Policy
General Data Protection Policy
Harassment, Sexual Harrassment, Bullying, Victimisation Policy
Infection Control Policy
Intimate Care Policy & Procedures
Key Working General Guidelines
Lone Worker Policy
Maintenance Policy
Manual and Person Handling
Medication Management
Missing Persons Policy and Procedures
Motoring Policy
Open Disclosure
PCI/Peacehaven Ethos
PCI/Peacehaven Mission Statement
PCI/Peacehaven Rules for Contractors
PCI/Peacehaven Philosophy of Service
Positive Behavioural Support Policy
Provision of Information to Residents
Record Keeping - creation, access, retention, maintenance and destruction of records.
Recruitment, Selection and Garda Vetting
Residents Access to Education
Residents Contracts and Agreements Policy
Residents Holiday Policy

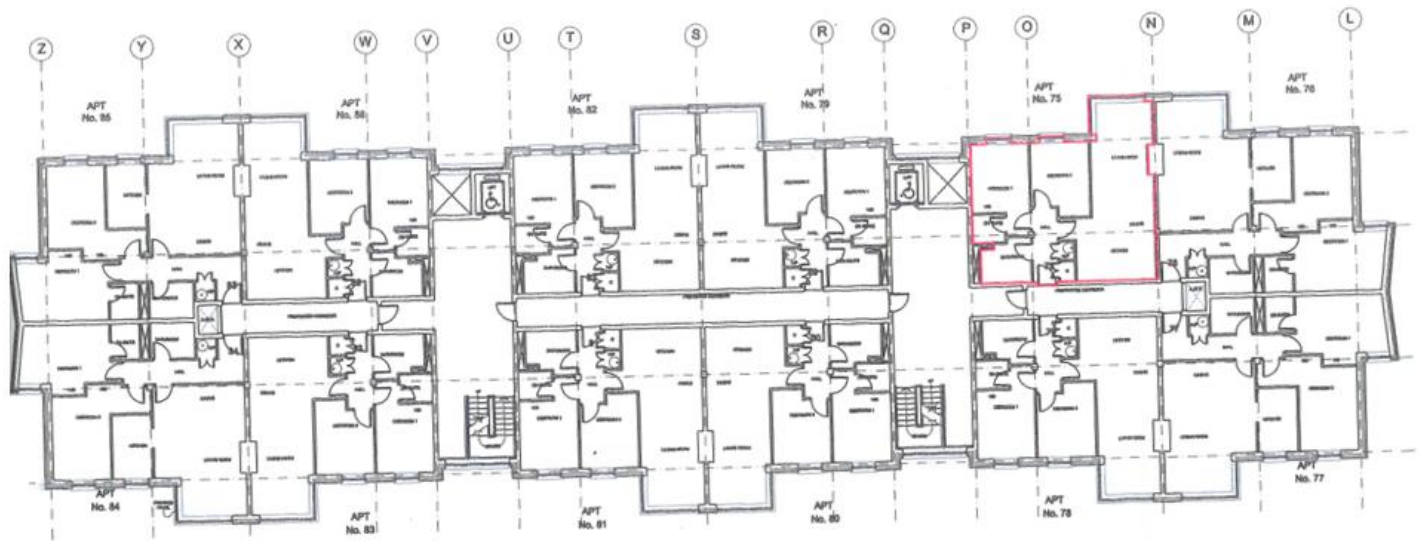
Residents Personal Property, Finances and Possessions Policy
Residents Support for Church Attendance Policy
Restraint and Restrictive Practices Policy
Risk Management and Emergency Planning Policy
Safeguarding Vulnerable Adults Policy
Safety Statements AW, BH & LH
Smoking Policy
Social Media Usage Policy
Staff Educational Assistance Policy
Staff Immunisation Policy
Staff Leave Policy
Staff Training Policy
Student Work Experience Policy
Suicide Intention Safety Plan - Guidelines for disclosure of suicidal intent.
Supervision Policy
Supportive & Assistive Aids & Technology Policy Including CCTV
Temporary Absence and Discharge of Residents
Trust in Care Policy
Visitors Policy
Volunteers Policy

## APPENDICES

Appendix 1: Certificate of Registration

## Appendix 2: Floor plans of Grásta House





Block B, Blacklion Manor  
Second Floor





Date completed: 14<sup>th</sup> April 2025

Completed by: Michael Williams

Date for review: 14<sup>th</sup> January 2026